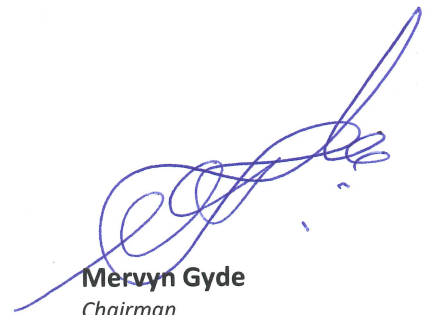


1. Vehicles / Machines are for Company use only.
2. Anyone operating a company vehicle or equipment must have a current licence appropriate for the vehicle they are operating & ensure it is fit for the purpose of use.
3. Drive to the speed limit, comply with traffic legislation, be conscious of road safety and demonstrate safe driving practices
4. Not behave offensively or in a manner that could bring Splice Construction Ltd into disrepute.
5. Drivers **MUST** not drive/operate a company vehicle/machine while under the influence of intoxicating substances. Insurance cover would be void therefore the driver/operator would be liable for all damages.  
  
- If any damages are caused by wilful neglect or reckless operation of the vehicle / machine the employee is liable for all costs associated with repairs and Splice Construction Ltd could also seek damages and any cost associated with the claim against the employee.
6. If you are assigned a company vehicle then you are responsible for the following;
  - Weekly checking of all water & oil levels
  - Tyres, wear & tear of vehicle to ensure safe for operation
  - WOF/COF, RUC, Registration etc. if applicable to ensure legally compliantAny faults identified must be brought to the attention of senior management for immediate rectification.
7. Comply with mobile phone legislation in vehicles.
8. No smoking in a vehicle/machine where a non-smoker may occupy or be present.
9. The **Employee** is responsible for any fines received as a result of their traffic infringements, misuse and/or wilful neglect of his operation of the vehicle.



**Graeme Rush**  
Managing Director (Owner)



**Mervyn Gyde**  
Chairman